

91 Professor Road
Boston, MA 02100

January 23, 1989

Professor PPP
Chair
Department of Art & Architecture
NJL University
Boston, MA 02110

Dear Professor PPP:

I enjoyed speaking with you earlier in the month about NJL's rapidly expanding pre-professional program in architecture.

As you suggested, I am forwarding you a current resume in support of my application for the position of Assistant Professor to head the program.

My background includes a Bachelor of Architecture Degree from The University of ITY, a Master of Architecture in Urban Design from BGT University, more than fifteen years as a practicing architect specializing in design, and nearly seven years as a part-time instructor in a newly established pre-professional architecture program at The University of ITY.

As the senior part-time faculty member in the program at The University of ITY, my experience encompassed curriculum design, upper level class instruction, faculty hiring, and membership on the Junior Academic Review Board. Throughout my affiliation there, I received excellent reviews from students and was considered a dedicated instructor who was able to successfully motivate students. To my pleasant surprise, many still contact me regularly.

I also gained a strong insight as to the nuances of a pre-professional architecture program and see my strength in that area as a major qualification for my candidacy at NJL. From your description of your vision for NJL's program, I am confident I can contribute significantly in many areas to assure its future accreditation. I applaud your high ambitions and would welcome the opportunity to help realize them.

I am eager to further discuss my qualifications and learn more about NJL's program during a personal meeting with you. Please feel free to contact me at your earliest convenience.

Sincerely yours,

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